

FINANCIAL ASSISTANCE REQUEST

1. BUSINESS

Company Sole owner Corporation Cooperative Non-profit organization

Name : _____

Description of business activities : _____

Address of headquarters : _____

City : _____ Province : _____ Postal code : _____

Telephone : _____ Fax : _____

Email : _____

Website : _____

2. BORROWER(S)

Name : _____

Address : _____

City : _____

Postal code : _____

Shares % : _____

Telephone : _____

Cell phone : _____

Email : _____

SIN : _____

Date of birth : _____

3. FINANCING REQUEST

Requested financing: _____ \$ Regular loan Business succession
 Youth Strategy Sustainable development

PROJECT COST		FINANCING	
Working capital		Capital outlay	
Inventory		Financial institutions	
Property and building		SADC	
Infrastructures improvements		Others :	
Equipment			
Others :			
Total :		Total :	

The project should create _____ full-time jobs, _____ part-time jobs.

The project should maintain _____ full-time jobs, _____ part-time jobs.

4. OTHER PARTIES

Partner(s) or co-borrower(s), if applicable : _____	Telephone _____ _____ _____ _____
Financial institution : _____	
Accountant : _____	
Others : _____	

The business agrees to immediately inform the SADC des Îles if at any time during the period under which the present request is being taken into consideration, there are contacts, negotiations or offers on the part of and/or with current or future third parties, lenders or investors.

5. DECLARATION

There is at present no current or pending legal action or procedure to any court, commission or government agency and, in addition, there are no legal proceedings against the business for non execution, except:

Past bankruptcy : Yes Date : _____
 No

If applicable, the terms of any authorized financial assistance shall be outlined in a letter of offer to be submitted to the business.

These declarations are made for the purpose of obtaining financial assistance from the SADC des Îles and are, to the best of our knowledge, accurate and true in all respects. The business agrees that any additional information required by the SADC des Îles shall be submitted before the request for financial assistance can be taken into consideration.

Signature of 1st sponsor

Signature of 2nd sponsor

Date

Business

6. APPLICANT'S AUTHORIZATION

I, the undersigned (borrower) _____ declare myself to be duly authorized to act on behalf of (name and corporate name of business) _____ hereby request assistance of the SADC des Îles.

I declare to be acting on my personal behalf and on that of the business as regards the signing of the present document.

I hereby authorize the SADC to carry out with any individual, commercial concern, organization or institution, all forms of enquiry that it may deem necessary.

I hereby authorize the SADC to obtain or exchange personal information from or with any personal information officer for the purpose of establishing or verifying my financial situation. This authorization is valid for the period preceding the obtaining of credit as well as for the entire period during which the file is active with the SADC.

I am aware that the request I am submitting to the SADC may not necessarily be approved. Any steps I may take or decisions I may make prior to obtaining the SADC's decision are my full and entire responsibility.

I renounce any legal action against the SADC as regards damages related to any advice that the SADC and/or its representatives may have given me in good faith and recognize that the present request constitutes in no way an obligation on the part of the SADC.

I authorize Canada Economic Development to verify the use that will be made of the SADC's financial assistance.

Signed in _____, on this the ____ day of _____ 20____.

Signature of 1st sponsor

Signature of 2nd sponsor

I authorize SADC to use my email for the purpose of monitoring and information Yes No

Where did you hear about the SADC? _____

The SADC, represented by _____, undertakes to respect the confidentiality of the information obtained in mounting and presenting this project.

Signed in _____, on this the ____ day of _____ 20____.

By : _____

ANNEX REQUIRED SUPPORT DOCUMENTS

Section to be filled out by SADC

- Business background
- Project description (concept and details)
- Market study
- Current jobs and descriptions
- Name of shareholders/associates/managers (%)
- Curriculum vitae
- Personal balance sheet
- Real financial statements (last 3 years)
- Up-to-date interim financial statements
- Financial forecasts (2 years) and hypotheses
- Copy of contracts in hand
- Clients accounts and supplier accounts (itemized)
- Update status of government remittances (DAS, TPS, TVQ, Corporate taxes)
- Bank confirmation
- Purchase offer or deed
- Evaluation of costs and supporting documents
- Incorporation or registration charter
- Marketing plan
- List of equipment
- Others : _____

Retournez à : sadc_iles@ciril.qc.ca